



## News Release

FOR IMMEDIATE RELEASE ON:  
FOR MORE INFORMATION, CALL:

Updated: December 12, 2007  
Jon MacGillis: 233-5223

### Zoning Applications Within The Municipality of Loxahatchee Groves

Visit the Official Loxahatchee Groves Web Site: <http://www.loxahatcheegroves.org>

#### Department of Planning, Zoning & Building

2300 North Jog Road

West Palm Beach, FL 33411

(561) 233-5000

Planning Division 233-5300

Zoning Division 233-5200

Building Division 233-5100

Code Enforcement 233-5500

Contractors Certification 233-5525

Administration Office 233-5005

Executive Office 233-5228

[www.pbcgov.com/pzb](http://www.pbcgov.com/pzb)

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#### Palm Beach County Board of County Commissioners

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Jeff Koons, Vice Chair

Karen T. Marcus

Warren H. Newell

Mary McCarty

Burt Aaronson

Jess R. Santamaria

#### County Administrator

Robert Weisman

*"An Equal Opportunity  
Affirmative Action Employer"*

#### Temporary Moratorium

The Town of Loxahatchee Groves adopted a Temporary Moratorium on November 20, 2007, related to development within the town boundaries. Please review this ordinance prior to submitting any application to the Zoning Division to ensure compliance. The Town will be issuing the applicant a letter to submit to the County Zoning Division stating the application can be processed. For your reference a link to the Ordinance is provided below:

- [Ordinance 2007-07 Temporary Loxahatchee Grove Moratorium](#)
- [Moratorium Exemption and Appeal Information](#)

#### Inter-Local/Fee

On July 10, 2007, the Board of County Commissioner entered into an Inter-local Agreement with Loxahatchee Groves to provide Zoning services for applications within the municipality.

- [Inter-local Agreement](#)

They also adopted a resolution to amend the Zoning Fee Schedule with a surcharge to be charged to Loxahatchee Groves applicants. These additional fees are to offset the County's cost to review these applications.

- [Resolution Revising Fee Schedule](#)

#### DRO Meeting

The link below provide the status of the applications in the Community Development process.

- [DRO Applications](#)

#### Applications

The following Policy Procedure Memo (PPM) has been drafted to outline procedures for processing Zoning Applications.

- [PPM-ZO-O-031](#)

#### **a. Public Hearing/Final DRO**

New applications for Public Hearing and Final DRO will be accepted on the next DRO intake deadline of July 18, 2007. Please provide an extra packet for Zoning to forward to Loxahatchee Groves. Please use the following "Cover Sheet" to identify all documents on your application.

- [Cover Sheet](#)

#### **b. Administrative Review**

The processing of all other Zoning applications (Type 1A, 1B Variances, Zoning Confirmation Letters, Administrative Amendments, Signature Only, Business Receipt Tax, etc.) will resume immediately or in accordance with intake deadlines on the Zoning Calendar.

#### ULDC Provisions

For your information a link to the Unified Land Development Code is provided below. Please note that the ULDC by a provision in the Loxahatchee Groves Charter, shall be the code in effect at the time the town was incorporated, which is October 12, 2006.

- [ULDC Articles](#)

#### Contact Information

If you have any questions, please contact Donna Adelsperger, Site Plan Technician at 561-233-5224. Click below to visit the Planning Division's Loxahatchee Groves Web Link.

- [Planning Loxahatchee Groves](#)

If you would like to contact Loxahatchee Groves you can contact Matthew Lippman, Interim Town Clerk at 561-793-2418 or via e-mail at: <mailto:clerk@loxgroves.com>