

M I N U T E S

MONDAY, April 25, 2016

PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

McEaddy Conference Room
12th Floor, 301 N. Olive Avenue
West Palm Beach

Members Present:

Dave Aronberg
Jeffrey Colbath
Douglas Duncan
Rolando Garcia
Carey Haughwout
Randolph Johnson, Sr.
Dave Kerner
Nellie King
Frank Kitzerow
William Kramer
Bryan Kummerlen
Karl Martin
Gerald Richman
Debra Robinson
Greg Starling
Priscilla Taylor
Lee Waring

Members Absent:

Rosalyn Baker
Sharon Bock
Ric Bradshaw
Barbara Cheives
Michael D'Alonzo
George Elmore
Joseph Ianno, Jr
Barry Krischer
Kathleen Kroll
Duane Little
John McKenna
Robert Shirley

Dr. Robert Avossa, Ex-Officio Executive
Committee (School Superintendent)

Guests Attending:

Brian Fernandes, State Attorney's Office
Stephen Johns, DEA
Amy Karpf, OFMB
Jennifer Loyless, Public Defender's Office
Sylvia Moffett, Commissioner, City Of West Palm Beach
Debra Oats, Court Administration
Michelle Spangenberg, Court Administration
Louis Tomeo, Clerk & Comptroller's Office

Staff Present:

Jacqueline Esposito, Criminal Justice Analyst
Arlene Griffiths, Reentry Program Coordinator, Public Safety
Katherine Hatos, Senior Criminal Justice Analyst
Kristina Henson, Executive Director
Shahzia Jackson, Reentry Program Coordinator, Public Safety
Danny Kreshak, Financial Analyst
Allison Orr, Administrative Assistant
Pamela Williams, Temporary Staff
Albert Winkler, Criminal Justice Analyst

- I. Chairman Lee Waring called the meeting to order and extended a welcome to members and guests.
- II. Roll call was taken and a quorum was present.
- III. Chairman Waring invited guests to introduce themselves.
- IV. The Agenda for the April 25, 2016 meeting was unanimously approved after a motion was made by Mr. Randy Johnson, second by Judge Jeffrey Colbath.
- V. The Minutes of the March 28, 2016 meeting were unanimously approved after a motion by Mr. Gerald Richman and second by Judge Jeffrey Colbath. Chair Waring commented on abbreviations throughout the minutes, and requested that future minutes be spelled out.
- VI. Chairman's Comments:
- VII. Executive Director Comments:
 - A. Executive Director Kristina Henson introduced Deputy County Administrator Jon Van Arnam as the liaison for the Criminal Justice Commission (CJC) to Administration and the Board of County Commissioners (BOCC). Mr. Van Arnam gave a brief overview of his experience with Palm Beach County .
 - B. Executive Director Kristina Henson introduced the new Criminal Justice Analyst for the CJC, Mr. Albert (Bert) Winkler. His projects include the ongoing MacArthur Grant and Behavioral Health Task Force.
 - C. The 28th Citizen's Criminal Justice Academy's (CCJA) graduated last Thursday, and Executive Director Kristina Henson thanked Representative Dave Kerner as the keynote speaker. She also thanked Ms. Rosalind Murray as the facilitator of the program, as well as the City of West Palm Beach Police Department and the Palm Beach County Sheriff's Office (PBSO). The first CCJA to be held in the western communities will start on June 9 in Belle Glade and will run for four weeks.
 - D. The CJC website is being upgraded and new content added as part of the implementation phase of the new Palm Beach County website. Executive Director Kristina Henson will update the members as to when the new site will be available

for viewing.

E. The League of Cities is looking for a replacement for the open seat on the CJC which was vacated due to loss of election to office.

VIII. Old Business:

A. MacArthur Safety and Justice Challenge Grant – The CJC was not awarded a full implementation grant, but was awarded another \$150,000.00 to continue working towards future full funding. A new revamped First Appearance, Pretrial and Risk Assessment processes will be the focus. An eight member delegation (Core Planning Team) will travel to Chicago in May to attend the Challenge Network meeting to learn the next steps in the process. At the end of the planning period (end of year), the CJC can apply for another implementation grant. The amounts range from 1.2 to 3.5 million dollars. There is a new technical advisor assigned to the team. Erica, who is with the New York City Center for Court Innovation has already observed the Pretrial and First Appearance hearings in Palm Beach County, and the team is looking forward to working with her.

Chair Lee Waring pointed out the majority of full implementation grant recipients seemed to be from larger metropolitan areas; he is encouraged by the receipt of the smaller grant awarded. Judge Jeffrey Colbath shared that MacArthur was impressed with the ideas that the Palm Beach County Core Planning Team had in process. Ms. Carey Haughwout asked how the implementation for the next phase of the MacArthur Challenge will be handled; if the Corrections Task Force was going to be responsible for moving those processes forward with the parties involved. Executive Director Kristina Henson asked Mr. Doug Duncan, Chair of the Corrections Task Force, if it could incorporate the needs of the Core Planning Team, Mr. Duncan agreed.

B. Clergy Member Outreach Update - Executive Director Kristina Henson noted that letters had been sent out on March 19 to various clergy groups in Palm Beach County asking for nominations to fill the seat created by the revised Ordinance. Three nominations have been received, two are pending. The Nominating Committee will meet again to review and select a nominee to bring back to the full CJC for approval. Chair Lee Waring asked to try to get a nominee for approval at the May 23 full CJC meeting. Dr. Debra Robinson inquired as to what criteria will be considered for screening nominees, Executive Director Kristina Henson responded they must be ordained in their faith, a leader in their congregation, make a three year commitment to attend meetings, and be a PBC resident. The Nominating Committee will decide what, if any, scoring/rating methods will be used to determine candidacy. Commissioner Priscilla Taylor suggested that when the nominee is sent to the BOCC, that all of the names be forwarded. Judge Jeffrey Colbath asked if the candidates would be required to forward letters of reference. Executive Director Kristina Henson responded they have been asked to include a statement of their community engagement efforts in their application. Dr. Robinson expressed her hope that the candidates would be highly involved with the criminal justice system.

C. Community Engagement Task Force Update – Co-Chair Chief Frank Kitzerow provided an update on the first meeting last Friday, which was well attended. He indicated there was a lot of good interaction. The focus of discussion centered on training, focus groups, media, data programming and best practices. The next meeting will center on inventory of best practices and surveying the members to establish priorities. Additionally, the topics of who should be added to the panel and short and long term goals will be discussed. Chair Lee Waring asked if he could share any information on who else could be added, Chief Frank Kitzerow said the members will discuss some recommendations at the next meeting, keeping in mind the group needs to maintain a manageable size.

IX. New Business:

A. National Reentry Week – Executive Director Kristina Henson reviewed several activities taking place nationally and throughout the County for the recognition of the program. She thanked Commissioner Priscilla Taylor for the April 5 BOCC adoption of Proclamation for National Reentry Week, as well as the City of West Palm Beach. She also thanked the Reentry staff and the Public Safety Department for all their efforts to date. She asked if City of West Palm Beach Commissioner Sylvia Moffett would remark on the City's Proclamation as well. Commissioner Moffett thanked the CJC for supporting the effort and asked that funding for Reentry continue to be a focus in the budget process. Executive Director Kristina Henson recognized Mr. George Elmore for his efforts in obtaining a forklift for training purposes at the Sago Palm Reentry facility. Ms. Carey Haughwout recognized Senator Joe Negron in obtaining additional state funding to further Reentry efforts. Chair Waring asked that a thank you letter be sent to Senator Negron on behalf of the CJC.

B. By-Laws Committee Update – By-Laws Committee Chair Mr. Gerald Richman gave a summary of the proposed changes to the By-Laws per the revised Ordinance. The changes were adopted by the By-Laws committee last week. There was discussion related to Paragraph 5c Public Sector members to match the terms of the four seats that have two 2 year consecutive terms. The By-Laws committee decided to leave the terms as they are. Mr. William Kramer clarified the public/private sector terms are in conflict with the county ordinance revised in 2013, but there are deviations allowed. Deputy County Administrator Jon Van Arnam said he would review the proposed By-Law changes and the terms issue along with the current county ordinance to advise to what extent the terms can deviate. Chair Waring asked that the By-Laws try to be finalized before the full CJC regular meetings cease for the summer. Dr. Debra Robinson stated the public/private Sector terms should be consistent with one another.

C. Finance Committee Update – Executive Director Kristina Henson summarized the last meeting of the Finance Committee regarding grant funding sources and the proposed budget for Fiscal Year 2017. It is status quo for Reentry, Drug Court and LEX, the proposed budget will be brought to the full CJC for approval in May. Mr. William Kramer pointed out that the budget does not cover the two main priorities

adopted by the CJC at the Annual Planning Meeting (Behavioral Health and Community Engagement). He reiterated it is critical to continue to consider additional funding sources for future programs. Ms. Carey Haughwout asked if Drug Court was to again have partial funding, and pointed out that the CJC should go to the BOCC for permanent funding, formula grants should be used for initiatives. Judge Jeffrey Colbath felt the BOCC did support the idea previously, Commissioner Priscilla Taylor also supports but pointed out the funds were not available in the budget. Chair Lee Waring agreed that was an important point and needs future work. Ms. Nellie King suggested that the CJC should make it a budget cycle priority to lobby for permanent funding from the county for Drug Court. Several members agreed that the more it is requested the better chance the CJC has of obtaining permanent funding in the future. Representative Dave Kerner said if a motion was made to approach this as a policy initiative yearly, he would support it. Mr. William Kramer made the motion and it was seconded by Mr. Randy Johnson. Dr. Debra Robinson added that Judge Rogers, who started Drug Court, should be added to the lobbying body. Motion passed unanimously.

X. CJC Initiatives –

A. Executive Director Kristina Henson recognized the thank you received from the 4th District Court of Appeals, Judge Jonathan Gerber for providing the charter bus for the 2016 Judge Marvin Mounts Prison Tour March 30-31, 2016.

B. Operation Fresh Start – Update given by Mr. Louis Tomeo from the Clerk and Comptrollers Office for the upcoming weekend, to resolve many old misdemeanor cases. Chair Lee Waring asked if Mr. Tomeo could come back to the CJC in May to report on the results of the operation.

XI. Member Comments:

There were no further comments from the members, and a motion to adjourn passed unanimously.