



ADOPTED - REGULAR MEETING MINUTES

COMMITTEE: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

MEETING DATE and TIME: May 13, 2021 at 9:00AM

MEETING LOCATION: Virtual & First Floor Conference Room – 2300 Vista Parkway, West Palm Beach, FL 33411

PERSON PRESIDING: Dr. Christine Koehn (Chair) (IP)

REGULAR MEMBERS IN ATTENDANCE: “Virtual” = (V) & “In-Person” = (IP): Alan Bottorff (V), Randy Palo (IP), Anne Caroline Valtin (IP), Dr. Constance Siskowski (IP), Heather Tate-Boldt (V), Inger Harvey (IP), Elisa Cramer (V), Dr. Thomas Cleare (V), Dr. Merlene Ramnon (V), Anne Gerwig (V).

EX-OFFICIO MEMBERS IN ATTENDANCE: Scot Kannel (IP), Dr. Barbara Cox-Gerlock (V), Houston Tate (V).

OTHERS IN ATTENDANCE: James Green (IP), Taruna Malhotra (V), Helene Hvizd (V), Meghan Parnell (IP), David Rafaidus (IP), Stessy Cocerez (IP), John Dlugosz (V), Liz Cabral (V), Katia Cavalie (V), Renee Constantino (V), Elisa Cramer (V), Julie Dattolo (V), Fabiana Desrosiers (V), AnnMarie Drapeao (V), Reginald Durandisse (V), Jude Estime (V), John Fowler (V), Emily Gorman (V), Jared Greene (V), Joyce Hambrick (V), Lakeisha Haye (V), Chelsea James (V), Carol Jones-Gilbert (V), Natalie Kenton (V), Julie Kreadle (V), Tammy Lampi (V), Kimberly McCarten (V), Ashley Pfister (V), Berthanie Pierre (V), Donna Quinlan (V), Rachel Ramos (V), Jennifer Rey (V), Sharon Rose (V), Lauren Scirrotto (V), Shea Spencer (V), Stephanie Thompson (V), Melissa Wiley (V), Darlene Williamson (V), Michael Wright (V), Iola T. Moseley (IP), Andrea V. Bourne Hintzen (IP), Clive Henry (IP)

DISCLOSURES: Dr. Constance Siskowski is employed by the American Association of Caregiving Youth, which is a recipient of FAA funding dollars.

CHAIR & STAFF COMMENTS: Dr. Christine Koehn briefly discussed the new committee quorum requirements.

CONSENT ACTIONS OF MEETING

Agenda Item: *2.A/B. Additions, Deletions, Substitutions / Adoption of Agenda*

Discussion: Dr. Christine Koehn asked for any suggestions for additions, deletions & substitutions. None were given.

Action Taken: Anne Gerwig made a motion to accept the Agenda. Motion accepted and approved unanimously.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: *3.A. Adoption of CAC Regular Committee Minutes from (December 2020, January 2021, February 2021, March 2021)*

Discussion: Dr. Koehn stated that there was a quorum and asked for a motion to accept the past meeting minutes.

Action Taken: Heather Tate Boldt made a motion to adopt the meeting minutes from December 2020, January 2021, February 2021, and March 2021. Second by Randy Palo. Motion accepted and approved unanimously.

REGULAR BUSINESS

Agenda Item: 3.B PDIC Update – (Dr. Thomas Cleare)

- Dr. Thomas Cleare provided an update on the approval of the Health & Wellness Domain.
- Dr. Cleare also discussed the upcoming actions of the PDIC meetings to review the Child Care and Hunger domains.
- Dr. Cleare mentioned how the PDIC members will be using Google documents and how it is going to work for future PDIC meetings and he provided an overview of recommendations.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: 3.B PDIC Update – (Dr. Thomas Cleare)

Discussion: Dr. Koehn asked for any suggestions for additions, deletions & substitutions to approve the recommendations of the PDIC.

Action Taken: Randy Palo made a motion to approve the recommendations of the PDIC, to accept the Health & Wellness Domain Draft, and to approve the deadlines for edits. Second by Heather Tate-Boldt. Motion accepted and approved unanimously.

REGULAR BUSINESS

Agenda Item: 3.C. Health & Wellness - PDIC Final Draft (Dr. Thomas Cleare, Dr. Merlene Ramnon & Lakeisha Haye)

- Dr. Thomas Cleare presented on and discussed the efforts being made in Palm Beach County regarding Health & Wellness.
- Dr. Cleare mentioned various assessments and how they are driving the process of developing the Health & Wellness Domain, and the Element.
- Dr. Ramnon and her team presented on Youth and E-Cigarettes. They reviewed why youth and teens are using vapes and E-Cigarettes and the health concerns of using such products.
- Lakeisha Haye from the Florida Department of Health presented on the Overdose to Data Action (OD2A) Grant and how it focuses on the drug overdose epidemic and a cohesive public health approach. John Hulick also commented about the relevance of the grant in Palm Beach County.

REGULAR BUSINESS

Agenda Item: 3.D. Review of Health & Wellness – Draft Domain – PDIC Recommendations to CAC/HHS (Dr. Thomas Cleare & Randy Palo)

- Dr. Thomas Cleare discussed the Health & Wellness Domain and asked if there were any questions or comments regarding the domain.

REGULAR BUSINESS

Agenda Item: 3.E. Notice of Funding Opportunity (NOFO) Updates (James Green)

- James Green shared the intent to put out a second NOFO for funds that were not requested during the first NOFO.

REGULAR BUSINESS

Agenda Item: 3.F. Review of CAC/HHS Membership Matrix & Applications (Dr. Christine Koehn & David Rafaidus)

- Dr. Christine Koehn discussed the membership matrix and the upcoming deadlines for membership renewals.
- David Rafaidus provided re-appointment updates to the CAC members whose terms will be expiring in September 2021.
- Mr. Rafaidus also mentioned that there were several new people seeking membership to the CAC/HHS.
- Members seeking reappointment and/or those interested in seeking membership to the committee must submit notice by May 30, 2021.

OTHER BUSINESS

Agenda Item: 4.A. Staff Information Updates

- None

OTHER BUSINESS

Agenda Item: 4.B. Member Comments on Non-Agenda Items

- Dr. Merlene Ramnon mentioned a Health Department informational booth located at the South Florida Fair.
- Elisa Cramer discussed Mental Health Awareness Month for the month of May and she mentioned available resources related to mental health in Palm Beach County. Ms. Cramer also stated that she would be providing information for David Rafaidus to distribute.

OTHER BUSINESS

Agenda Item: 4.C. Public Comments on Non-Agenda Items

- Clive Henry from the Counseling Center/Integrated Health Systems spoke about the agency he represents and the services provided by the agency in the Riviera Beach area of Palm Beach County.

OTHER BUSINESS

Agenda Item: 4.D. Good News Item(s)

- Nancy Bolton informed everyone that the COVID-19 positivity rate in Palm Beach County has been under 5% for several days and indicated that this is a positive direction in which the County is heading.
- Anne Gerwig mentioned Wellington's partnership with Feeding South Florida.
- Ms. Gerwig also mentioned the large vaccination effort that was highly successful in Wellington.
- Clive Henry from the Counseling Center/Integrated Health Systems shared that his organization will be offering the Johnson and Johnson vaccine at their Riviera Beach location on May 13, 2021 and the Moderna vaccine at their Riviera Beach location on May 14, 2021.

OTHER BUSINESS

Agenda Item: 4.E. Potential Agenda Items for Future Meetings

- Presentation for Employment

DATE OF NEXT REGULAR MEETING(S):	<i>June 10, 2021 (9:00 AM)</i>	&	<i>July 8, 2021 (9:00 AM)</i>
DATE OF NEXT EXECUTIVE MEETING(S):	<i>May 27, 2021 (9:00 AM)</i>	&	<i>June 24, 2021 (9:00 AM)</i>
DATE OF NEXT PDIC MEETING(S):	<i>May 27, 2021 (2:30 PM)</i>	&	<i>June 24, 2021 (2:30 PM)</i>

ACTIONS OF MEETING

Agenda Item: 5. Meeting Adjournment

Discussion: None

Action Taken: A motion to adjourn the meeting was made by Dr. Constance Siskowski. Second by Heather Tate-Boldt. Motion accepted and approved unanimously.

THESE MINUTES APPROVED AND ADOPTED by the CAC Regular Committee on June 10, 2021.

*Adopted by CAC on June 10, 2021
Modified by DMR on June 7, 2021
Modified by SC on June 7, 2021
Modified by JD on May, 20, 2021
Modified by DMR on May, 19, 2021
Prepared by JD on May 17, 2021*